

CJHS Registration and Enrollment Information for 2019-2020

CARTHAGE JUNIOR HIGH SCHOOL -- Grades 7-8

PHONE-903/693-2751 -- FAX-903/693-4697

Carthage Junior High School will continue the CISD online back-to-school registration process for our currently enrolled students. Online late registration will be open Monday-Friday, August 5-16, and our computer lab will be available Tuesday-Friday, August 13-16, 8:00 a.m.-3:00 p.m. Also, phone questions are welcome during regular summer office hours, Monday-Thursday, 8:00 a.m.-4:00 p.m., 903/693-2751.

Parents must have a Parent Portal account. Please make sure your student's campus office has your correct phone number and email address on file. The email address at the campus office for each student must match the email address of your Parent Portal account.

Your email address for Parent Portal needs to be verified on your "My Accounts" page. This will allow you to access the registration forms. If your email does not match in both places or your email is not verified, you will see a red X beside your child's name and you will not be able to access the registration process.

Currently enrolled **seventh grade** students who have completed the online pre-registration who have a parent present and who bring the required printed forms from online pre-registration may pick up schedules on Tuesday, August 6, 8:00 a.m.-3:00 p.m. Currently enrolled **eighth grade** students who have completed the online pre-registration who have a parent present and who bring the required printed forms from online pre-registration may pick up schedules on Monday, August 5, 8:00 a.m.-3:00 p.m.

Students who owe fines/immunizations will not receive schedules until records are cleared.

CJHS NEW STUDENT ENROLLMENT AND REGISTRATION will be Tuesday-Thursday, August 13-15, 8:00 a.m.-3:00 p.m. Students who are new to the District must bring the following documentation and allow at least one hour or longer to complete enrollment and registration:

Student's parent with a State-issued picture ID, (if other than parent/legal guardian with official paperwork, you must also have notarized power of attorney)

Specific proof of residence according to District policy (form available for early pick-up)

Student's health records

Student's social security card

Student's birth certificate

Student's 2018-19 final report card

And student's latest standardized test results.

All students should report to school for the first day of classes on Monday, August 19, 7:50 a.m.

Supply lists are available.